**St. Ann Catholic Pastoral Council**

**Meeting Minutes**

**Monday, November 21, 2022**

**Members:** Father Peter Grace, Karen Blair, Laci Conrad, Francisco Cucue-Campos, Hatciri Lopez, George Lozano, Anne Miller, Catherine Orji, Dean Penny, Kevin Pilotte, Yolanda Sanchez, Stephanie Satkowiak, Ruth Silva, Sean Skelly, John Steigmeir, DJ Venne

**Recording Secretary:** Laci Conrad

**Members Excused:** Hatciri Lopez, Catherine Orji, George Lozano, Dean Penny

**Members Absent:**

**Youth Members:** Ashley Ramirez (not present)

**Guests:**

**Opening Prayer:** Karen Blair

Cathy McCormick has resigned her position on the Pastoral Council and as the Recording Secretary. Laci Conrad will resume secretarial duties until the role is filled or until her term ends (June 2023).

John Steigmeir shared a prayer from Mother Theresa

**Approval of Minutes:** After quorum was achieved, the **Minutes from October 17, 2022,** were addressed. Motion made by Anne Miller to approve the October 17, 2022 minutes as presented. Motion was seconded by Yolanda Sanchez.

**Comments from Father Tom:** Father Tom discussed a recent interaction with a parishioner and the impact it has had on him. Several pastoral members voiced their support of Father Tom. Laci Conrad asked Father Peter what the response of the church/pastor would be to support Father Tom and none was noted.

**International Food Festival Update:** Dan Smith presented the profit summary from the festival. The overall net profit as of 11/21/22 is $55,852.60. Pre-planning for the 2023 International Food Festival has started.

**Finance Update (presented by Sean Skelly on behalf of Dean Penny):**

Operating Budget and Non-Operating Budget – Actual Thru September shared.

Father Peter discussed the growth of the parish and the needs of the immediate future. Our parish has grown faster than anticipated. The continued growth will necessitate additional upgrades to the St. Ann’s campus (buildings, parking, etc.). He noted that an increased offertory will allow a portion to be dedicated to church savings to make additional land purchases.

Father Tom discussed putting the offertory numbers in the bulletin weekly to create awareness and transparency. Several council members concurred with this recommendation.

**Update on Youth Ministries:**  Youth member not present.

**Campus Maintenance and Safety:** Kevin Pilotte discussed the intersection at the main entrance of the church. The DOT has given final approval for the upgrades to be made to the intersection. Anticipated progress will begin the first half of 2023.

Kevin noted the following:

1. The Learning Center has several items to address, and maintenance is needed.
2. Discussed the need to hire a full-time maintenance person. Kevin report that our campus is twenty years old, and the facilities need maintenance. Father Peter concurred and noted supply chain issues, continued discussions, and shared concerns. Father Peter noted that he is trying to keep up and be fiscally responsible – a full time maintenance person will need still need to outsource some of the work. The idea was to have a part time maintenance person and then outsource the work. The outsourcing of the work and follow up is being handled by Pastor’s secretary. The parish does not have a full-time business manager.

**Karen Blair:** Brought a parishioner concern to the council regarding protection of the Columbarium. A parishioner noted that children are playing near the Columbarium and there are safety concerns. Also, provocative pictures were being taken and people were laying on structures within the Columbarium during a recent Quinceanera. Karen asked if there was going to be a fence or signage around the Columbarium.

Anne (Columbarius committee) noted that the wrought iron fencing and gates have been ordered and are in the plan.

The council noted the following options that can be shared with parishioners regarding Columbarium questions/concerns:

1. Bring any concern to the Columbarium committee
2. Share that fencing for the Columbarium is in progress
3. Parishioners can approach and explain to folks the sanctity of the Columbarium area and ask anyone that is being unsafe or laying upon structures to abstain from doing so.

**Remarks from the Pastor:** If you see something, say something. Thanked the council for their input and for Father Tom coming to the council meeting

**Closing Prayer: Fr. Peter Grace**

Meeting was adjourned at 8:47 p.m.

**Next Pastoral Council Meeting** will be **Monday, December 19th at 7 p.m.** in the Learning Center Room 208.

Minutes respectfully submitted by Laci Conrad.