



Pastoral Council Meeting Minutes
Father Peter Grace, CP
Monday, April 19, 2021

Members: Father Peter Grace, Martin Dramou, Mike Ellison, Patrick Ginty, Mary Hansen, Jesus Hernandez, Melina Hernandez-Campos, Misael Jaramillo, George Lozano, Louise Lupo, Marco Maya, Anne Miller, Laura Olmedo, Dean Penny, Kevin Pilotte, Victor Sanchez, Sean Skelly, Jon Soika

Members Excused: Mary Hansen, Jesus Hernandez, Melina Hernandez-Campos, George Lozano

Members Absent: Martin Dramou

Opening Prayer: Sean Skelly

Guests: none

Approval of Minutes: March minutes were approved by Mike Ellison and seconded by Victor Sanchez; all agreed.

Finance Update Dean Penny

- Financial update
 - Data compiled through March 2021 (ended Q3 of fiscal year).
 - Strong March in terms of revenue.
 - Continue to be in the black.
 - Net positive of \$122K for the year.
- Columbarium update
 - Up to 21 niches sold.
 - Continue to carry 20 – 25 new prospects.
 - Goal is to sell 40 by June, when construction is targeted to begin.
 - Funeral planning trade show was planned for November 2020 but canceled due to COVID. The event is rescheduled for June 8, 4 – 7 PM. Local funeral homes will be present. The parish will have a table that gives information on the church's role in funeral planning.
 - Current pricing in effect through June; increase planned for July 1 and then again on January 1.
- Other
 - Annual budget for next fiscal year is underway, and the first draft is under review now.
 - Opportunities for anyone with a good maintenance sense to help assess and call in professional support when necessary.
- Dean's slides are attached.

Youth Report: Melina Hernandez-Campos and Jesus Hernandez

- In-person meetings are going well; meeting this Thursday with many games planned.
- A singer/songwriter guest speaker will be coming on 4/29.

ST. ANN CATHOLIC CHURCH



April 19, 2021

- 4/12 – NCYC informational night; several youth have registered for the Indianapolis conference.
- New leadership for the youth group, as previous leaders are moving on to college.
- New middle school youth group is growing; 10 middle schoolers attended the meeting last Tuesday.

IFF Update: Ann Grossman (not present)

- May raffle sales are going well. With two more weekends, we've sold over \$10K to date, and expenses are around \$4K.
- 3 Sundays on the calendar for IFF events. Hoping to have seating outside under tents; noon – 5 PM. 8/1, 9/19, 10/17.

BAA Update: Anne Miller

- We are at \$110K in pledges; \$93K collected; \$125K is our parish goal.
- Ministries and parish groups continue to support the campaign. Youth are making masks and have raised \$758. AA group will be making a contribution. Youth group will sell coffee at the upcoming Ladies Guild rummage sale; food truck coming in sometime soon; Smith Nursery is donating a day at the farm package.
- Children have been asking what they can do; there is a new "hands initiative" in which kids can purchase a hand for \$1 or \$5 or \$10 and put their name on a hand; each donor will be entered in a raffle, with the winner getting a pizza party for 10 with Fr. Grace.
- \$250 from Ladies Guild and \$250 from Knights of Columbus.

Roof Repairs:

- Mike asked about the status of repairs. Dean confirmed the roof has been repaired. Mike stressed that *the damage* now needs to be repaired; this has yet to be done; no status update.
- Kevin suggested an annual inspection of roofs be considered.

Safety Committee: Kevin Pilotte

- Larry Such updated all first aid kits with new AED paddles.
- Booklet of safety procedures was circulated among ministries pre-COVID. In early May, this will be restarted, beginning with parish staff, followed by ushers and ministry leaders.
- Incident report form being developed to document any type of incident (e.g., a fall) on the church grounds; (1) to follow up to make sure person is okay and (2) determine if anything can be done to prevent such incidents in the future.
- An annual law enforcement and first responder service has been held previously and was well received. Hoping to have a service for them followed by refreshments; will look at the fall to schedule this event.
 - Dean asked if there are traffic issues on campus (e.g., following Sunday morning faith formation and the 9:30 AM Spanish Mass) and a need for Johnston County Sheriff's deputies; it was agreed this is not needed now, but we should plan for this next fall. Dean wanted to confirm whether this should be budgeted for.



April 19, 2021

Pastoral Council Elections: Louise Lupo

- Bulletin distribution will be done 5/8 and 5/15; absentee ballots will be available in narthex and parish center. Ballots are due back by 5/22.
- Elections to be held during Mass on 5/22 and 5/23.
- Those elected will be notified June 5.
- 4 for 3 years and 4 for 2 years and 4 appointees.
- Those elected will be published in the bulletin on 6/12 and installed 6/19.
- By-laws state the pastor will appoint a chairperson and co-chair.
- Current by-laws: pastor shall appoint member as chairperson for one year beginning on July 1. Must be a member for at least one year to be eligible.

Updates: Father Peter

- Fr. Hector Endowment fund
 - Maureen is new executive director of foundation; intent of fund is to support seminarians and their cost; \$40K per year per seminarian; 20 seminarians currently; part funded by BAA, part by 15 – 20 endowment funds among parishes across diocese, and the rest comes out of annual fundraising; wanted us to raise \$400K to close gap this year; St. Ann has committed to raise what we can, and other parishes have been asked to donate; St. Ann has raised \$5K to date, with \$1,500 going to memorial plaque for Fr. Hector here at the parish.
 - Kevin asked how the money flows. Dean: there is at least one priest and a committee that oversees seminarian expenses and reimbursements.
 - Many thought BAA covered 100% of seminarian expenses; in reality, 15% of BAA funds these expenses but does not cover all expenses. The foundation has been asked to supplement costs. The BAA funds a piece, the foundation funds a piece, and the diocese funds a piece. The long-term goal is to grow endowment so this will support annual expenses.
 - There is a Fr. Hector endowment fund on the website.
 - Contact was made with his family (brother and sister) and they completely support endowment in his name.
 - Status of a priestly replacement for Fr. Hector is unknown at this point.
- Future mosaics
 - Working on mosaics.
 - The center and left mosaic are essentially complete; the one on the right is still under development.
 - The hope is to begin transport in mid to late May and begin installation in June with hope of completion by St. Ann's feast day on July 26.
 - Several subcommittees are involved with logistics of installation, including storage of materials and protecting during construction; there is a second subcommittee for educational considerations. A third committee will be involved on the PR piece (social media, news media, documentation of the process as a future resource).
- Mass coordination update.
 - With COVID, many changes. YTD surplus is \$122K; last year at this time, we had surplus of \$122K. Incredible that these numbers match despite the pandemic. Thanked Dean for his and the Finance Council's efforts in minimizing costs and maximizing efficiencies to save the parish money.

April 19, 2021

ST. ANN CATHOLIC CHURCH



Other business: Louise Lupo

- Seeking volunteer for someone to serve as notetaker for the Pastoral Council.

Other concerns:

- Patrick noted several are asking about restrictions on attendance; is there a timeline or any expectations on when these restrictions can be lifted?
 - Fr. noted that school restrictions and business restrictions have been reduced to 3 ft. It's complicated because there are varying opinions on the masks.
 - Kevin asked about having an outdoor Mass. Dean is concerned about logistical challenges.
 - Anne noted some parishioners have expressed serious concerns about the increased attendance and would be uncomfortable with lessened restrictions.
 - Patrick is concerned about folks who come to church and can't find a seat; will they come back?
 - Mike's biggest concern is an outbreak occurs here and the church gets shut down.
 - Marco asked how we can preserve social distancing when a huge number of folks show up. He has family members in another state who are battling the virus now.
- Sean came to Easter Vigil and expressed concern about young children having candles and observed at least two paper shields catching fire and needing to be trampled to extinguish.

Closing Prayer: Father Peter

Next meeting is Monday, May 17, 2021 at 7 PM

Meeting was adjourned at 8:37 PM.
Respectfully submitted by Jonathan Soika

St Ann Catholic Church

April 2021 Stewardship of Treasure Report

- *There is but One God - creator of everything in heaven and on earth. God loves his creation - so HE loves YOU!*
- *God sent his only son to die for us, to save us from our sins. He willingly accepted his death on the cross.*
- *Jesus Christ is our Risen Lord!*
- *The Catholic Church provides us the roadmap to repent of our sins, ask for forgiveness, and to receive eternal life in heaven.*

St Ann Catholic Church

March 2021 Stewardship of Treasure Report

- Financial Update (thru March 2021)
- Columbarium Update
- Fr Hector Seminarian Endowment Fund

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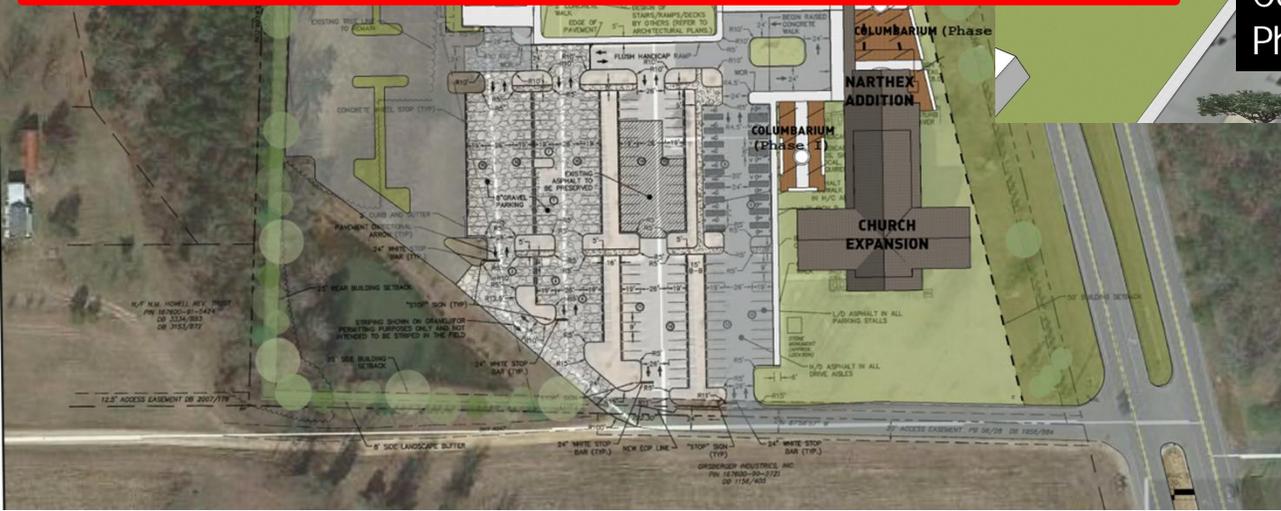
Financial Summary - Thru March 2021

	Mar-21	YTD	YTD Budget	Annual Budget
Offertory	\$ 59,083	\$ 503,219	\$ 555,000	\$ 740,000
Online Giving	\$ 12,132	\$ 81,668	\$ 45,000	\$ 60,000
Other Income	\$ 35,759	\$ 281,580	\$ 248,641	\$ 307,200
Total Revenues	\$ 106,974	\$ 866,467	\$ 848,641	\$1,107,200
Expenses	\$ 82,430	\$ 743,947	\$ 835,270	\$1,104,579
Net Cash Flow	\$ 24,544	\$ 122,520	\$ 13,371	\$ 2,621

- Columbarium Documents are on St Ann website.
- Currently have sold 21 niches; have approx. 23 prospects who intend to purchase soon.
- Design of Columbarium is in progress!
Construction is anticipated to begin in June 2021 and be completed by January 2022.
- The Funeral Planning Trade Show is being re-scheduled for late May / early June. Look for details soon.



Columbarium - Phase I



St Ann Catholic Church Columbarium

- ▶ Niche Pricing for the Columbarium will increase starting July 1, 2021. The prices will increase again on January 1, 2021.
- ▶ Consider locking in your niche at the current lower pricing by signing a contract and making a down payment prior to July 1, 2021.

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- ▶ Additional Items for Consideration
 - ▶ Fr Hector Seminarian Partnership Endowment Fund
 - ▶ BAA
 - ▶ Annual Budget for next Fiscal Year - currently under development

St Ann Catholic Church
Feb 2021 Stewardship of Treasure Report

Questions?

